

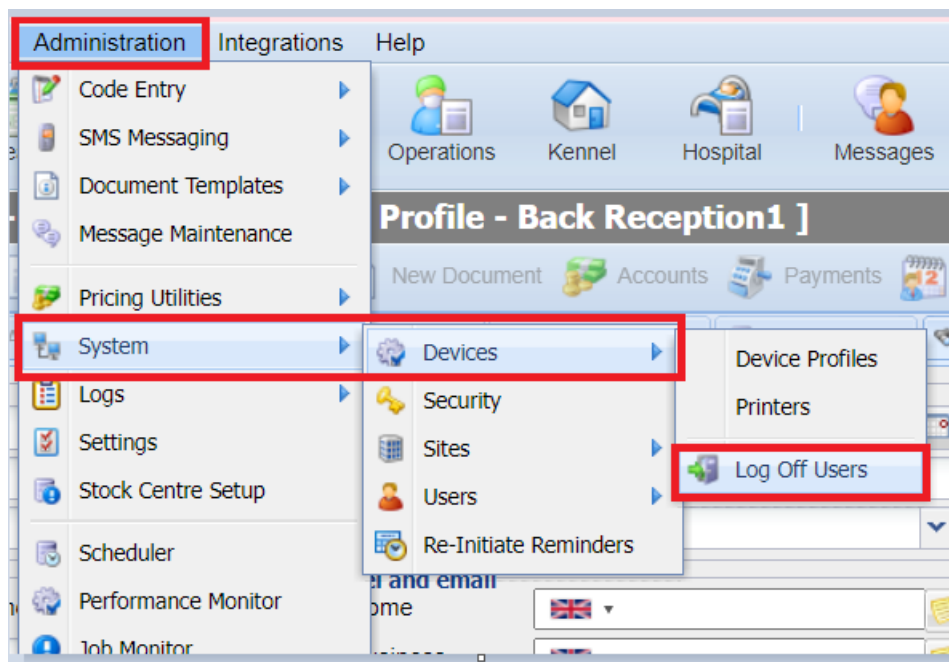
Log off Users

09/06/2025 11:50 am BST

Log off Users

Users can, depending on their permissions, view and manually log off other users.

1. Navigate to Administration>System>Devices>Log off users.



2. From here you can see all the logged in users.

The 'User Sessions' window displays a table with the following data:

Is SuperUser	Login	Work Site	Device	Idle Time
false	EL	Esher	Consult 1	6 Mins, 17 Secs
false	OL	Esher	Back Reception	4 Mins, 42 Secs
false	Karen	Esher	Back Reception	0 Mins, 43 Secs
false	LM	Esher	Back Reception1	0 Mins, 22 Secs

At the bottom of the window, there is a status bar indicating 'Page 1 of 1' and 'No data to display'. Below this, it shows 'Session Control : 4 of 10 licences used.' and three buttons: 'Logout Selected Sessions', 'Logout Idle Sessions (red)', and 'Logout All Sessions!'. A 'Close' button is also present.

3. Select a user and click on 'Logout Selected Sessions'. Log out all sessions with 'Logout all Sessions' or logout any that have expired with 'Logout Idle Sessions (Red)'

User Sessions

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Page 1 of 1

No data to display

Session Control : 4 of 10 licences used.

Logout Selected Sessions

Logout Idle Sessions (red)

Logout All Sessions!

Close