

Accounting

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Summary

This page documents financial related reports from the Accounting category.

Details

Within the Standard report tab, you will find the following Accounting reports as shown below:

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Report	Description / Function
Clients - Bad Debtor	<p>Lists any clients who are flagged as 'Bad Debtor' from additional info tab in reception.</p> <p>Date Criteria: Based on the clients registered date.</p>
Cashing Up	<p>Shows all cashing up reports (Daily Cash > Cashing up) recorded between the specified date range.</p> <p>Date: Cashing Up Date</p>
Payments allocated to treatments at another Debtors Group - Detail	Shows payments allocated to treatments at another Debtors Group in detail.
Payments allocated to treatments at another Debtors Group - Summary	A summary of payments allocated to treatments at another Debtors Group.
Payments allocated to treatments at another Site -Detail	Shows payments allocated to treatments at another site in detail.
Payments allocated to treatments at another Site -Summary	A summary view of payments allocated to treatments at another site.

Unallocated Payments	Lists payments that have not been allocated to a treatment item.
Unallocated Payments - Outstanding balance on Clients accounts	<p>Lists unallocated payments for clients with an outstanding Account balance.</p> <p>Date: Payment Date</p> <p>Excludes: Any clients with a balance not equal to zero</p>
Unallocated Payments with Unallocated Treatments	Lists Payments that have not been allocated to a treatment item but the client has unallocated treatments.
Unallocated Treatments with a Zero Client Balance	List unallocated treatments where clients have a zero balance.