

Email Settings

23/10/2024 12:55 pm BST

Summary

Email Settings can be accessed via: Administration > Settings and selecting the 'Email' category.

This page documents each setting.

Details

The screenshot shows the 'Configuration Settings' window for user 'jupiter' at site 'Esher'. The 'Email' category is selected in the left sidebar. The main content area is titled 'Email' and contains three sections: 'Server Information', 'Logon Information', and 'MIME Multi Part Sub Type'. The 'Server Information' section has fields for 'Email Address' (do_not_reply@vetspace.cloud), 'Reply To Address' (do_not_reply@vetspace.cloud), 'Display Name' (RM Veterinary Hospital), 'Incoming Mail Server', and 'Outgoing Mail Server'. The 'Logon Information' section has fields for 'User Name' (jupiter) and 'Password' (masked with dots). The 'MIME Multi Part Sub Type' section has a dropdown menu set to 'Mixed' and a yellow warning box stating: 'Selected MIME Sub Type is to work with Apple Mail API for opening the attachment files in iPhone, iPad or iMac. This sub type may not display embedded html images properly.' At the bottom, there are two checked checkboxes: 'Use TLS Secure Connection' and 'Convert attachment letter to PDF', and a 'Default Subject' field with the value 'Message from RM Veterinary Practice'.

Configuration Settings [User - jupiter : Site - Esher : Profile]

Site:

Categories

- Account
- Reporting
- Diary
- Reception
- Treatment
- Referral
- Lab
- Vet Scan Lab
- Labelling
- SMS
- Email**
- DavLists
- System
- Miscellaneous
- HTML Labelling
- Smart Flow
- VetCheck
- Follow Up
- GDPR
- PACS
- Message

Email

Server Information

Email Address:

Reply To Address:

Display Name:

Incoming Mail Server:

Outgoing Mail Server:

Logon Information

User Name:

Password:

MIME Multi Part Sub Type

Selected MIME Sub Type is to work with Apple Mail API for opening the attachment files in iPhone, iPad or iMac. This sub type may not display embedded html images properly.

☒ Use TLS Secure Connection

☒ Convert attachment letter to PDF

Default Subject:

Server Information

Email Address

This is the email address that will be displayed as the 'sent from' address when a client receives it.

Reply to Address

This is the email address an email will go to if the client replies to the email.

Display Name

This is the display name that will be shown in a clients inbox.

Incoming Mail Server

As described - Configured by MWI Installation team.

Outgoing Mail Server

As described - Configured by MWI Installation team.

User Name

As described - Configured by MWI Installation team.

Password

As described - Configured by MWI Installation team.

MIME Multi Part Sub Type

As described - Configured by MWI Installation team.

Use TLS Secure Connection

As described - Configured by MWI Installation team.

Convert attachment letter to PDF

Enabled = Document attachments are converted to PDF prior to sending to Clients.

Disabled = Files are sent in their original format to Clients.

Default Subject

This becomes the default subject line for any emails sent from Merlin to a client. It can be overwritten at the time of producing the email.
