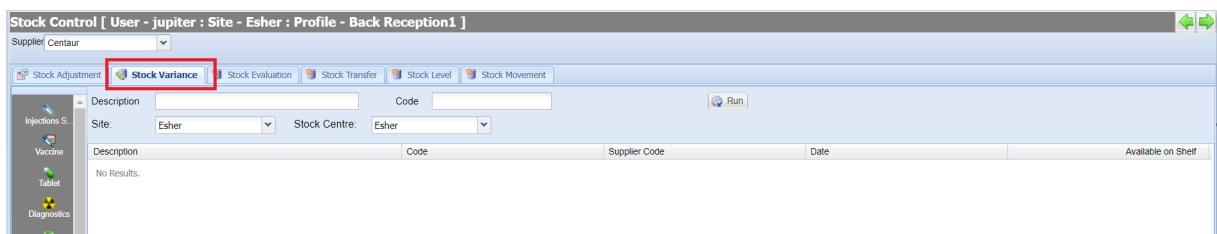# Stock Variance

24/10/2024 12:32 pm BST

Summary

This screen can be used to assist with counting stock in Practice. Users can enter the value of the most recent stock take/count into Merlin, the Stock Variance report will then show any differences.
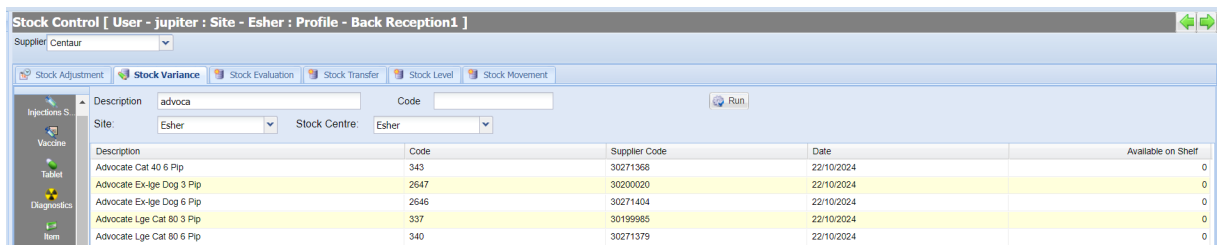
Details

Using the Stock Variance Tool

1. Navigate to **Utilities > Stock Control** and select the '**Stock Variance**' tab.
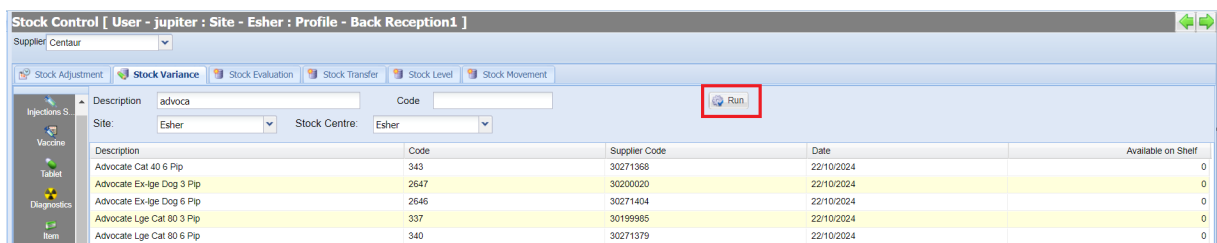

2. Ensure you have selected the correct supplier from the drop-down list (this will default to your main supplier).

3. **Select a treatment type** from the left-hand menu, or use the **'Description'** box.

4. Stock is displayed. This can be filtered using the fields provided.

5. Select '**Run**' to apply any filters.

6. Enter the current stock levels (taken from the stock count) into the 'Available on Shelf' column for all items.

7. Select the '**Save**' button once complete.

8. The next step is to produce a Stock Variance report, Select the **'Variance Report'** button.
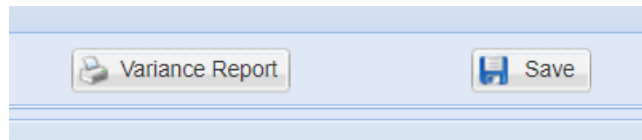
9. A report is generated in PDF format displaying Merlin's Stock level and the amount entered into 'Available on Shelf'.