

# Viewing Prescriptions

23/10/2024 4:31 pm BST

## Details

### Viewing Prescriptions

1. In the treatment screen, select the '**Prescriptions**' tab.
2. All prescriptions are displayed for the patient.

Status	Prescribed	Due Date	Order Date	Mailing Address	Prescribed By	Description	Repeats	Repe...	Dosage	Frequ...	Qty	Duration	Issued By (Surge...	Issued Date	Modified By (User)
OPEN...	05/07/2024	06/07/2024	01/07/2024	15 Test Avenue	T Pointer	MILBEMAX CHEWY TABS S...	2	1	1 Tabl...	3 Mon...	1	3 Mon...			Jupiter
OPEN...	05/07/2024	06/10/2024	01/10/2024	15 Test Avenue	T Pointer	MILBEMAX CHEWY TABS S...	2	2	1 Tabl...	3 Mon...	1	3 Mon...			Jupiter

**Status** = Status of Prescription. Opened = Created, Issued = Dispensed

**Flag** = Home Delivery Status (Order Placed/Checked/Labelled/Packaged/Dispatched/Cancelled/Rejected).

**Prescribed** = Date prescription was created.

**Due Date** = Date the item is due.

**Order Date** = Date the item is sent to MWI Pharmacy for fulfilment.

**Client Name** = Client's name.

**Mailing Address** = Delivery Address.

**Prescribed By** = Surgeon who prescribed item.

**Description** = Item description (From Code Entry).

**Repeats, Repeat No, Frequency, Qty & Duration** = Prescription information specified.

**Issued By** = The surgeon that prescribed the item.

**Issued Date** = Date MWI Pharmacy fulfilled.

**Modified By** = Login user who created the prescription.

### Right-Click Options

The following options are available when right-clicking a prescription:

Status		Prescribed	Due Date	Order Date	Mailing Address	Prescribed By	Description	F
OPEN...		05/07/2024	06/07/2024	01/07/2024	15 Test Avenue	T Pointer	M	
OPEN...		05/07/2024	06/10/2024	01/10/2024	15 Test Avenue	T Pointer	M	

Dispense Now  
 Schedule  
 Delete  
 Request Cancellation

**Dispense Now:** Used to dispense the item in practice

**Schedule:** Used to edit the upcoming schedule to immediately schedule.

**Delete:** Delete's the item (Only available if item hasn't been sent to MWI Pharmacy for fulfilment).

**Request Cancellation:** Available if the item has been sent to MWI Pharmacy for fulfilment but not yet processed.

**Note:** This will send a cancellation request to the Pharmacy. The Pharmacy will send an internal message to the mailing group specified to confirm if successful. ([Settings > Messages > Pharmacy Mailing Group](#))

The delivery will either be cancelled successfully, or unsuccessfully if the item has already been processed for fulfilment.

If cancelled successfully the item will be credited, if unsuccessful the item will be fulfilled and the Client will be invoiced.

## Viewing All Deliveries

1. Navigate to Utilities > Delivery List
2. A list of deliveries are displayed.

Delivery List														
Date From: 06/05/2024		Date To: 19/07/2024		Client Site: Esher		Last order <input type="checkbox"/>		Export to CSV						
Status		Prescribed	Due Date	Order Date	Client Name	Mailing Address	Prescribed By	Description	Rep...	Rep...	Dos...	Frequ...	Qty	Durati...
OPE...		5 Jul 2024	6 Jul 2024	1 Jul 2024	Mrs Ellie Lightowler	15 Test Avenue	T Pointer	MILBEMAX CHEWY TABS ...	2	1	1 Ta...	3 Mo...	1	3 Mo...
OPE...		3 Jul 2024	4 Jul 2024	29 Jun 20...	Mrs T1 Jupiter	22 Mallow Park	All Matorian	Advocate Lge Cat 80 3 Pip	3	1	1 Pl...	1 Mo...	1	3 Mo...
OPE...		12 Jun 20...	13 Jun 20...	8 Jun 2024	Mrs Zara Smith	3 Victoria Road	All Matorian	BRAVECTO DOG TOY 112...	2	1	1 Ta...	1 Mo...	3	3 Mo...
OPE...		22 May 2...	23 May 2...	18 May 2...	Mrs Ellie Lightowler	15 Test Avenue	T Pointer	ADVOCATE S/ION DOG LR...	2	1	1 Pl...	1 Mo...	1	3 Mo...
OPE...		27 Mar 2...	28 Jun 20...	23 Jun 20...	Mrs S Billington	Greenleas	Ellie Lightowler	MILBEMAX CLASSIC TAB...	2	2	1 Ta...	1 Mo...	3	3 Mo...

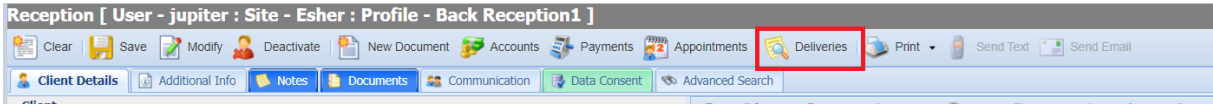
This list can be filtered by date, site, and last order.

Filtering by last order will display only items that do not have any further repeats requested, helping to identify patients who need to renew their home delivery repeats.

Note: To view the prescription for a delivery, double click on the entry and you will be navigated to the patient's prescriptions screen.

## Viewing a Client's Deliveries

- 1. Navigate to the **Reception** screen.
- 2. Select the **Deliveries** button



- 3. The selected Client's deliveries will display.

Delivery List [ User - jupiter : Site - Esher : Profile - Back Reception1 ]

Refresh

Delivery List

Date From: 20/07/2024 Date To: 16/01/2025 Client Site: Esher Last order ☐ Export to CSV

Status	Prescribed	Due Date	Order Date	Client Name	Mailing Address	Prescribed By	Description	Rep...	Rep...	Dos...	Frequ...	Qty	Durati...	Issued By (Surg...	Issued Date	Modified By (Us...	Patient Name
OPE...	25 Jul 2024	26 Jul 2024	21 Jul 2024	Mr/Mrs Ellie Lightowler	15 Test Avenue	T Pointer	Advocate Smt Dog 40 3 Pip	2	1	1 Ta...	1 Mo...	1	3 Mo...			Jupiter	Woody
OPE...	5 Jul 2024	6 Oct 2024	1 Oct 2024	Mr/Mrs Ellie Lightowler	15 Test Avenue	T Pointer	MILBEMAX CHEWY TABS ...	2	2	1 Ta...	3 Mo...	1	3 Mo...			Jupiter	Muffin
OPE...	22 May 2...	23 Aug 2...	16 Aug 2...	Mr/Mrs Ellie Lightowler	15 Test Avenue	T Pointer	ADVOCATE S'ION DOG LR...	2	2	1 Pl...	1 Mo...	1	3 Mo...			Jupiter	Milo